#### CORPORATE SECRETARY'S CERTIFICATE (Relationship of with Manulife Philippines)

I, ABBIEGAIL D. SAC, of legal age, Filipino, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines, after being duly sworn in accordance with law, depose and state that:

- I am the duly elected Corporate Secretary of MANULIFE FINANCIAL PLANS. INC. (the "Corporation"), a corporation duly organized and existing under and by virtue of the laws of the Philippines, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines.
- 2. Based on the corporate records in my custody, I certify that:
  - The Corporation is a wholly owned subsidiary of The Manufacturers Life Insurance Co. (Phils.), Inc. ("Manulife Philippines"); 2.1
  - 2.2 The Corporation shares the same management team, corporate policies, and services as Manulife Philippines; and
  - The Corporate Governance, Related Party Transaction, and Audit Committees of the Corporation and Manulife Philippines are composed of the same members, and their meetings are held jointly. 2.3
- As such, in fulfillment of the Corporation's requirements under the Annual Corporate 3. Governance Report for the Insurance Commission, references were made to the 2020 Annual Report of Manulife Philippines.
- The foregoing is accurate as of date of this certification and in accordance with the 4. records of the Corporation in my possession.

IN WITNESS WHEREOF, I have affixed my signature this \_\_\_\_\_th day of \_\_\_\_\_\_ 2021 at Makati City, Philippines.

> ABBIEGAIL D. SAC Corporate Secretary

SUBSCRIBED AND SWORN to before me by ABBIEGAIL D. SAC who is personally known to me to be the same person who presented this instrument and signed the instrument in my presence, this \_\_\_ day of \_\_\_\_\_\_ 8 202at Makati City, Philippines, with the affiant exhibiting to me her Driver's License No. D16-01-237904 valid until 17 March 2023.

Doc. No. 21 Page No. Book No.  $\frac{\sqrt{j}}{2021}$ ; Series of  $\frac{1}{2021}$ 

NICE ERICA L. DAVID Notary Public for Makati City Appointment No M-128 (2020 '021) 8th Floor, 139 Corporate Center, Valero Street Salcedo Village Makatı City 1227 Roll of Attorneys No 66465 Mele Comp. No VI-0010388, 07/10/2018 18P NO. 144169; 01/05/2021, Makati City

PTR NO. MAKT 3535143, 01/05/2021, Washalli City

### **CORPORATE SECRETARY'S CERTIFICATE**

(President & CEO and Director of Corporation)

I, ABBIEGAIL D. SAC, of legal age, Filipino, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines, after being duly sworn in accordance with law, depose and state that:

- 1. I am the duly elected Corporate Secretary of MANULIFE FINANCIAL PLANS, INC. (the "Corporation" or "Manulife Philippines"), a corporation duly organized and existing under and by virtue of the laws of the Philippines, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines.
- 2. I hereby certify that based on the corporate records in my custody, and during the annual meeting of the stockholders of the Corporation held on 16 April 2021 held via videoconference, during which meeting a quorum was present and acting throughout, the stockholders approved the following resolution:

"RESOLVED, that the following persons are hereby elected directors of Manulife Financial Plans, Inc. for a period of one (1) year and until their successors shall have been duly elected and qualified:

Sachin Shah (Chairpeson)
Ariel Magtoto
Matthew Lawrence
Anthony Buchanan

Independent Directors: Janette Pena Rhoda Regina Rara Conrado Favorito."

3. I further certify that during the organizational meeting of the Board of Directors of the Corporation held on 16 April 2021 held via videoconference, during which meeting a quorum was present and acting throughout, the Board approved the following resolution:

"RESOLVED, that the following persons are hereby appointed as officers of the Corporation as recommended by the Nomination and Remuneration Committee:

### Ariel Magtoto - President & CEO

xxx."

ABBIEGAIL D. SAC Corporate Secretary

SUBSCRIBED AND SWORN to before me by ABBIEGAIL D. SAC who is personally known to me to be the same person who presented this instrument and signed the instrument in my presence, this \_\_\_ daylof \_0 8 2021 \_\_, at Makati City, Philippines, with the affiant exhibiting to me her Driver's License No. D16-01-237904 valid until 17 March 2023.

Doc. No. 22; Page No. 4; Book No. 4; Series of 2021.

DENNICE ERICA U. DAVID

Notary Public for Makati City
Appointment No. M-128 (2020 '021)
81 Floor, 139 Corporate Center, Valero Street
Salcedo Village Makati City 1227
Roll of Attorneys No. 66465
MCLE Comp. No. VI-001038S, 07/10/2018
IBP No. 144169; 01/05/2021, Makati City
PTR No. MKT 8535143, 01/05/2021, Makati City

### ASSISTANT CORPORATE SECRETARY'S CERTIFICATE

(Corporate Governance Training of Corporate Secretary)

I, MARA KRISTINA G. HERRERA, of legal age, Filipino, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines, after being duly sworn in accordance with law, depose and state that:

- 1. I am the duly elected Assistant Corporate Secretary of MANULIFE FINANCIAL PLANS, INC., (the "Corporation"), a corporation duly organized and existing under and by virtue of the laws of the Philippines, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines.
- 2. Based on the corporate records in my custody, at the regular meeting of the Board of Directors of the Corporation held on 27 November 2020, during which meeting a quorum was present and acting throughout, the following resolution was approved:

"RESOLVED, that that the Board of Directors appoints Atty. Abbiegail D. Sac as Corporate Secretary of the Corporation effective 30 November 2020."

- 3. I further certify that Atty. Abbiegail D. Sac is scheduled to attend corporate governance training conducted by the Institute of Corporate Directors on 3 and 4 August 2021 as shown in this Statement of Account attached herewith.
- 4. The foregoing is accurate as of date of this certification and in accordance with the records of the Corporation in my possession.

> MARA KRISTINA G. HERRERA Assistant Corporate Secretary

SUBSCRIBED AND SWORN to before me by MARA KRISTINA G. HERRERA who is personally known to me to be the same person who presented this instrument and signed the instrument in my presence, this \_\_ day of \_\_\_\_\_, at Makati City, Philippines, with the affiant exhibiting to me her Passport No. P1124565B valid until 19 March 2029.

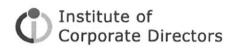
Doc. No. 20 Page No. 5 Book No. 17

Series of 2021.

DENNINCE ERICA II. DAVID Notary Public for Makati City

Appointment No M-128 (2020 '021) 8<sup>th</sup> Floor, 139 Corporate Center, Valero Street Salcedo Village Makati City 1227 Roll of Attorneys No 55455

MELE Comp. No. VI-0010388, 07/10/2018 IBF No. 144169; 01/05/2021, Makati City PTR No.MKT 8535143, 01/05/2021, Makati City,



14th Floor, Trident Tower, Sen. Gil Puyat Avenue 1200 Makati City, Philippines Tel: +632 8884 1484 VAT REO. TIN: 230-016-306-000

STATEMENT OF ACCOUNT

CGOP-Q3-028-08-21llb

Issued on: 01 July 2021, Thursday

The Manufacturers Life Insurance Co. (Phils.), Inc. 10F NEX Tower, 6788 Ayala Avenue, Makati City

SUBJECT: Corporate Governance Orientation Program

3 - 4 August 2021, (Tuesday - Wednesday)

Participant/s: Mr. Ivan S Buenaventura

Atty. Abbiegail D Sac

Basic fee 16,964.29 12% VAT 2,035.71 Due to ICD 19,000.00

Applicable discount/s:

No Discount

Payment deadline: 30 July 2021, Friday

You may send payment thru:

- Bills payment facility at any Union Bank of the Philippines
- Online Banking
- GCash / Paymaya with their bank transfer feature

Bank Account Name	INSTITUTE OF CORPORATE DIRECTORS, INC.
Company Address	14th Floor, Tridlent Tower 312 Sen. Gil Puyat
	Ave. Makati City, Philippines Tel # 8884-1494
Bank Account No	00124-000-5328
Bank Name	UNIONBANK OF THE PHILIPPINES
Bank SWIFT	UВРНРНММ
Branch Code	1319
Branch Address	Unionbank - San Agustin Dela Costa Branch
	G/F Liberty Plaza 8ldg., 102 HV Dela Costa corner San Agustin Sts., Salcedo Village, Makati City

An official receipt will be issued to you as soon as we receive your payment.

Please email a scanned copy of the proof of payment to lbaysa@icd.ph

Certificates of attendance are issued to participants who have completed the course and have fully-settled their course fees.

Thank you.

Merriam Joyce Lugtu-Delim Chief F hance Officer

CORPORATE SECRETARY'S CERTIFICATE

(Corporate Governance Training of Chief Legal and Compliance Officer)

I, ABBIEGAIL D. SAC, of legal age, Filipino, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines, after being duly sworn in accordance with law, depose and state that:

- I am the duly elected Corporate Secretary of MANULIFE FINANCIAL PLANS, INC., (the "Corporation"), a corporation duly organized and existing under and by virtue of the laws of the Philippines, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines.
- 2. Based on the corporate records in my custody, I certify that:
  - Atty. Fritzie Tangkia-Fabricate is the Chief Legal and Compliance Officer of the Corporation; and
  - Atty. Tangkia-Fabricante has attended corporate governance training facilitated by the Philippine Corporate Enhancement and Governance, Inc. on 21 June 2016 (Annex "A").
- 3. Atty. Tangkia-Fabricante is scheduled to attend corporate governance training conducted by the Institute of Corporate Directors on 3 and 4 August 2021 (Annex "B").
- 4. The foregoing is accurate as of date of this certification and in accordance with the records of the Corporation in my possession.

IN WITNESS WHEREOF, I have affixed my signature this \_\_\_\_\_th day of \_\_\_\_\_ 2021 at Makati City, Philippines.

ABBIEGAIL D. SAC Corporate Secretary

SUBSCRIBED AND SWORN to before me by ABBIEGAIL D. SAC who is personally known to me to be the same person who presented this instrument and signed the instrument in my presence, this \_\_\_ day of \_\_\_, at Makati City, Philippines, with the affiant exhibiting to me her Driver's License No. D16-01-237904 valid until 17 March 2023.

Doc. No. 23; Page No. 6; Book No. 47; Series of 2021.

Appointment No M-128 (2020 '021) 8<sup>th</sup> Floor, 139 Corporate Center, Valero Street Salcedo Village Makati City 1227

Roll of Attorneys No. 66465 MCLE Comp. No. VI-0010388, 07/10/2018 IBP No. 144169; 01/05/2021, Makati City PTR No.MKT 8535143, 01/05/2021, Makati City

#### Annex A

PHILIPPINE CORPORATE ENHANCEMENT AND GOVERNANCE, INC.
(Formerly: Philippine Securities Consultancy Corporation)

Tel No. 957-9990 - Celiphone No. 9917-877-3156

Email: phil.CEGFaranhousen

#### CERTIFICATE OF ATTENDANCE

This is to certify that

FRITZIE P. FABRICANTE

(Name of Participant)

SVP / Head - Legal and Compliance of The Manufacturers Life Insurance Co. (Phils.) Inc. (Name of Company)

has attended the

CORPORATE GOVERNANCE & AMLA SEMINAR

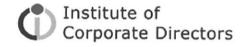
(Title of Seminar)
held at Dusit Thani Hotel, Ayala Center, Makati City, Philippines, on June 21, 2016, with the following particulars:

	TOPICS	SPEAKERS
10:96 - 11:90	CORPORATE GOVERNANCE DEVELOPMENT  Current Global Trends and Issues On Corporate Governance  Updating and Improving ASEAN Corporate Governance Socrecard (ACGS) Ranking using the Webvite Template  Annual Corporate Governance Report (ACGR)	MRS. GATHERINE N. SAPLALA  Former Director levesaments & Research Dept. Securities and Exchange Commission (SEC)  BAPA, MBA, MA Research Communications
11:00 - 12:00	FINANCIAL MANAGEMENT, REPORTING & ALIDIT  * What should the Board Directors & Management Need to Know About Financial Statements and Their Uses;  * What Decision Makers can Get from Reading Financial Statements  * Financial Statement Analysis and What to Spot in Financial Statements  * Pointers to Ensure that Recording, Processing & Reporting of Data do not Result in Material Misstatement of FS  * Internal Control Policy Over Financial Reporting and Pointers to Avoid Material Weaknesses in Internal Audit and Control  * What Decision Makers Need to know about External Auditor's Opinion  * Adoption of Financial Risk Management System	MRS. MERCEDES B. SULEK  Farmer Deputy Director, Bangko Sentral ng. Pilipinas (BSP) Former Vice-President, DBP  B.S.C., C.P.A., M.A. Economics, Ph.D. (cand.)  Fellow, Institute of Corporate Directors (FICD)
01:06 - 3:06	FINANCIAL CRIMES UNDER THE ANTI-MONEY LAUNDERING ACT (AMLA)  Recent Updates in the Philippine Anti-Money Laundering Regime  What the Board of Directors & Corporate Management Need to Know about Violations, Detection, Investigation, Prosecution under the Anti-Money Laundering Act, As Amended  Impact in the Local & Global Financial Environment.	ATTY, RICHARD DAVID C. FUNK II  Former Deputy Director: Head Compliance & Investigation Group Anti-Money Laundering Council, Bangka Sentral ng Pilapinas (BSP):  VP - Compliance Officer PNB General Insurers Co., Inc.

Given this 21" day of June, 2016, at Makati City

ATTY. FIDEL V. ESQUIERES

#### Annex B



14th Floor, Trident Tower, Sen. Gli Puyat Avenue 1200 Makati City, Phillippines Tel: +632 8884 1494 VAT REG. TIN: 230-016-306-000

STATEMENT OF ACCOUNT

CGOP-Q3-031-08-21llb

Issued on: 07 July 2021, Wednesday

For:

The Manufacturers Life Insurance Co. (Phils.), Inc. 10F NEX Tower, 6786 Ayala Avenue, Makati City

SUBJECT: Corporate Governance Orientation Program 3 - 4 August 2021, (Tuesday - Wednesday)

Participant/s: Atty. Fritzie P Tangkia-Fabricante

Basic fee 8,482.14 12% VAT 1,017.88 Due to ICD 9,500.00

Applicable discount/s: No Discount

Payment deadline: 30 July 2021, Friday

You may send payment thru:

- Bills payment facility at any Union Bank of the Philippines
- Online Banking

- GCash / Paymaya with their bank transfer feature

Bank Account Name	INSTITUTE OF CORPORATE DIRECTORS, INC.
Company Address	14th Floor, Trident Tower 312 Sen. Gil Puyat
Bank Account No	Ave. Makati City, Philippines Tel # 8884-1494 00124-000-5328
Bank Name	UNIONBANK OF THE PHILIPPINES
Bank SWIFT	<b>ИВРНРНММ</b>
Branch Code	1319
ranch Address Unionbank - San Agustin Dela Costa Branch G/F Liberty Plaza Bldg., 102 HV Dela Costa corner San Agustin Sts., Salcedo Village, Makati C	

An official receipt will be issued to you as soon as we receive your payment.

Please email a scanned copy of the proof of payment to Ibaysa@iod.ph

Certificates of attendance are issued to participants who have completed the course and have fully-settled their course fees.

Thank you.

Merriam Joyce Lugtu-Delim Chief F nance Officer

#### CORPORATE SECRETARY'S CERTIFICATE

(Non-Participation of Directors in Deliberations on Their Compensation)

I, ABBIEGAIL D. SAC, of legal age, Filipino, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines, after being duly sworn in accordance with law, depose and state that:

- 1. I am the duly elected Corporate Secretary of MANULIFE FINANCIAL PLANS, INC., (the "Corporation"), a corporation duly organized and existing under and by virtue of the laws of the Philippines, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines.
- 2. Based on the corporate records in my custody, I certify that at the annual meeting of the stockholders of the Corporation held on 16 April 2021, during which meeting a quorum was present and acting throughout, the following report was noted by the stockholders:

Under the Company's By-laws, "Except for reasonable per diems, directors, as such shall be entitled to receive only such compensation as may be granted to them by the vote of the stockholders representing at least seventy percent (70%) of the outstanding capital stock at a regular or special meeting of the stockholders".

In 2020, only independent directors received per diem compensation at PhP22,500 per meeting, subject to withholding tax. Three Independent Directors received a total annual compensation amounting to PhP189,000.00 exclusive of withholding tax.

3. Based on the corporate records in my custody, I further certify that the policy on remuneration of the Corporation's Board of Directors is contained in the Corporate Governance Manual, which states:

The Board from time to time sets directors' remuneration, if appropriate. Directors who are employees of the Company or a related company generally do not receive additional compensation for acting as a Director.

Independent non-executive Directors are paid an annual fee supplemented with per meeting fees for attendance at Board and committee meetings and a travel time allowance is paid for out-of-town Board members in accordance with the terms agreed by the Company with those Directors.

- 4. I further certify that the independent directors entitled to receive compensation did not participate in discussions or deliberations involving their own remuneration.
- 5. The foregoing is accurate as of date of this certification and in accordance with the records of the Corporation in my possession.

IN WITNESS WHEREOF, I have affixed my signature thisth day or	f 2021 at
Makati City, Philippines.	Bn

ABBIEGAIL D. SAC Corporate Secretary

Doc. No. 24; Page No. 4; Book No. 77; Series of 2021.

DENNICE ERICA L. DAVID

Notary Public for Makati City
Appointment No. M-128 (2020 '021)
8<sup>th</sup> Floor, 139 Corporate Center, Valero Street
Salcedo Village Makati City 1227
Roll of Attorneys No. 66-465
MCLE Comp. No. VI-0010388, 07/10/2018
18P No. 144169; 01/05/2021, Makati City
PTR No.MKT 8535143, 01/05/2021, Makati City

### CORPORATE SECRETARY'S CERTIFICATE (Nominations by Minority Shareholders)

I, ABBIEGAIL D. SAC, of legal age, Filipino, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines, after being duly sworn in accordance with law, depose and state that:

- 1. I am the duly elected Corporate Secretary of MANULIFE FINANCIAL PLANS, INC., (the "Corporation"), a corporation duly organized and existing under and by virtue of the laws of the Philippines, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines.
- 2. Based on the corporate records in my custody, I certify that the policy on nomination and election of the Corporation's Board of Directors is contained in the Corporate Governance Manual, which states:

Directors of the Company are elected by a simple majority of shareholders at their Annual General Meeting.

Directors may serve for a number of terms so long as they continue to contribute to the Board's effectiveness and they remain free of real or perceived conflict of interest.

- 3. Based on the corporate records in my custody, I further certify that of the 2,500,000 issued shares of the Corporation, 2,499,993 shares are owned by The Manufacturers Life Insurance Co. (Phils.), Inc. ("Manulife Philippines"). The other seven shares are held by the Directors on behalf of Manulife Philippines in their capacity as director. Thus, it is not necessary to have a policy in place for the protection of minority shareholders in the nomination and election of the Corporation's Board of Directors.
- 4. The foregoing is accurate as of date of this certification and in accordance with the records of the Corporation in my possession.  $1111 \ 0.8 \ 2021$

IN WITNESS WHEREOF, I have affixed my signature this \_\_\_\_\_th day of \_\_\_\_\_\_ 2021 at Makati City, Philippines.

ABBIEGAIL D. SAC Corporate Secretary

SUBSCRIBED AND SWORN to before me by ABBIEGAIL D. SAC who is personally known to me to be the same person who presented this instrument and signed the instrument in my presence, this \_\_\_ day of \_\_\_\_, at Makati City, Philippines, with the affiant exhibiting to me her Driver's License No. D16-01-237904 valid until 17 March 2023.

Doc. No. 25; Page No. 6; Book No. 7/; Series of 2021. DENNICE ERICALL DAVID

DENNICE ERICALL DAVID

Notary Public for Makati City.

Appointment No. M-128 (2020, '021)

8th Floor, 139 Corporate Center, Valero Street

Salcedo Village Makati City 1227

Roll of Attorneys No. 55455

MCLE Comp. No. VI.0010385, 07/10/2018

IBP No. 144169; 01/05/2021, Makati City

PTR No.MKT 8555143, 01/05/2021, Makati City

## **CORPORATE SECRETARY'S CERTIFICATE** (Directorships of Members of the Board)

I, ABBIEGAIL D. SAC, of legal age, Filipino, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines, after being duly sworn in accordance with law, depose and state that:

- 1. I am the duly elected Corporate Secretary of MANULIFE FINANCIAL PLANS, INC., (the "Corporation"), a corporation duly organized and existing under and by virtue of the laws of the Philippines, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines.
- 2. Based on the corporate records in my custody, I certify that the policy on directorships of members of the Board of Directors is contained in the Corporate Governance Manual, which states:

Directors are not legally precluded from accepting several appointments, but they must carry out their fiduciary obligation to each corporation they serve. However, the President and other Executive Directors shall submit themselves to a low indicative limit (four or lower) on membership in other corporate boards. The same low limit also applies to independent non-executive directors who serve as full-time executives in other corporations.

There can be higher indicative limit (five or lower) for other directors who hold non-executive positions in any corporation. In any case, the capacity of directors to serve with diligence shall not be compromised.

- 3. I further certify that the Board of Directors is notified of each member's directorships with other companies.
- 4. The foregoing is accurate as of date of this certification and in accordance with the records of the Corporation in my possession.

IN WITNESS WHEREOF, I have affixed my signature this \_\_\_\_th day of \_\_\_\_\_ 2021 at Makati City, Philippines.

ABBIEGAIL D. SAC Corporate Secretary

SUBSCRIBED AND SWORN to before me by ABBIEGAIL D. SAC who is personally known to me to be the same person who presented this instrument and signed the instrument in my presence, this \_\_\_ day of \_\_\_\_\_\_ 8\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, at Makati City, Philippines, with the affiant exhibiting to me her Driver's License No. D16-01-237904 valid until 17 March 2023.

Doc. No.  $\frac{2b}{1}$ ; Page No.  $\frac{1}{1}$ ; Book No.  $\frac{1}{1}$ ; Series of  $\frac{1}{2021}$ .

Notary Public for Makati City
Appointment No. M-128 (2020 '021)
8th Floor, 139 Corporate Center, Valero Street
Salcedo Village, Makati City 1227
Roll of Attorneys No. 56465
MCLE Comp. No. VI.001038S. 07/10/2018
188 No. 144169; 01/05/2021, Makati City
PTR No. MKT 8535143, 01/05/2021, Makati City

## CORPORATE SECRETARY'S CERTIFICATE (List of Officers)

I, ABBIEGAIL D. SAC, of legal age, Filipino, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines, after being duly sworn in accordance with law, depose and state that:

- 1. I am the duly elected Corporate Secretary of MANULIFE FINANCIAL PLANS, INC. (the "Corporation"), a corporation duly organized and existing under and by virtue of the laws of the Philippines, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines.
- I hereby certify that during the organizational meeting of the Board of Directors of the Corporation held on 16 April 2021 held via videoconference, during which meeting a quorum was present and acting throughout, the Board approved the following resolution:

"RESOLVED, that the following persons are hereby appointed as officers of the Corporation as recommended by the Nomination and Remuneration Committee:

Ariel Magtoto - President & CEO
Katerina Suarez - CFO/Treasurer
Fritzie Tangkia-Fabricante - Chief Legal/Compliance & AMLRO
Melissa Henson - Chief Marketing Officer
Edwin Magpantay - VP, Controller
Judy San Jose - VP, Operations Excellence Head
Jose Eduardo Ang - VP, Chief Actuary
Maria Trinidad Henson - VP, Client Centricity Head
Katherine Wong - VP, Head of Branding and Digital Marketing
Wynnford Medrano - VP, Head of CRE, Procurement and BCM
Jeffrey Jardin - Data Protection Officer
Lorna Lee Dela Paz-Almojera - Alternate DPO & AMLRO
Abbiegail Sac - Corporate Secretary
Mara Kristina Herrera - Assistant Corporate Secretary."

4. The foregoing is accurate as of date of this certification and in accordance with the records of the Corporation in my possession.

IN WITNESS WHEREOF, I have affixed my signature this \_ Makati City, Philippines.

JUL 0 8 2021

2021 at

ABBIEGAIL D. SAC Corporate Secretary

SUBSCRIBED AND SWORN to before me by ABBIEGAIL D. SAC who is personally known to me to be the same person who presented this instrument and signed the instrument in my presence, this \_\_\_ day of \_\_\_\_, at Makati City, Philippines, with the affiant exhibiting to me her Driver's License No. D16-01-237904 valid until 17 March 2023.

Doc. No.  $\frac{2}{7}$ ; Page No.  $\frac{7}{4}$ ; Book No.  $\frac{1}{2}$ ; Series of 2021.

DENNICE ERICA L. DAVID
Notary Public for Makati City
Appointment No. M-128 (2020 '021)

8<sup>th</sup> Floor, 139 Corporate Center, Valero Street Salcedo Village Makati City 1227 Roll of Attorneys No. 55455

MCLE Comp. No VI-0010388, 07/10/2018 IBP No. 144169; 01/05/2021, Makati City PTR No.MKT 8535143, 01/05/2021, Makati City

#### **CORPORATE SECRETARY'S CERTIFICATE**

(Head of Audit Services)

I, ABBIEGAIL D. SAC, of legal age, Filipino, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines, after being duly sworn in accordance with law, depose and state that:

- 1. I am the duly elected Corporate Secretary of MANULIFE FINANCIAL PLANS, INC., (the "Corporation"), a corporation duly organized and existing under and by virtue of the laws of the Philippines, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines.
- 2. Based on the corporate records in my custody, I certify that the Corporation is a wholly owned subsidiary of THE MANUFACTURERS LIFE INSURANCE CO. (PHILS.), INC. ("Manulife Philippines"). As such, the Corporation's internal audit services are shared with Manulife Philippines, where MALEEN RODRIGUEZ is the HEAD OF AUDIT SERVICES PHILIPPINES.
- 4. As Head of Audit Services, Ms. Rodriguez is responsible for providing independent, objective assurance that controls are effective and appropriate relative to the risk inherent in the business and that mitigation programs and oversight functions are effective in managing risks. The Head of Audit Services regularly reports to the Audit Committee on ongoing audits, issue resolution, and the progress on the audit plan.
- 5. The foregoing is accurate as of date of this certification and in accordance with the records of the Corporation in my possession.

IN WITNESS WHEREOF, I have affixed my signature this \_\_\_\_\_th day of \_\_\_\_\_ 2021 at Makati City, Philippines.

ABBIEGAIL D. SAC Corporate Secretary

SUBSCRIBED AND SWORN to before me by ABBIEGAIL D. SAC who is personally known to me to be the same person who presented this instrument and signed the instrument in my presence, this \_\_\_ day of \_\_\_ , at Makati City, Philippines, with the affiant exhibiting to me her Driver's License No. D16-01-237904 valid until 17 March 2023.

Doc. No. 28; Page No. 3; Book No. VI; Series of 2021.

Notary Public for Makati City
Appointment No M-128 (2020 '021)
8th Floor, 139 Corporate Center, Valero Street
Salcedo Village Makati City 1227
Roll of Attorneys No 65455
MCLE Comp. No VI-001038S, 07/10/2018

IBP No. 144169; C1/C5/2021, Makati City PTR No.MKT 8535143, 01/05/2021, Makati City

#### CORPORATE SECRETARY'S CERTIFICATE

(Head of Risk Management)

I, ABBIEGAIL D. SAC, of legal age, Filipino, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines, after being duly sworn in accordance with law, depose and state that:

- I am the duly elected Corporate Secretary of MANULIFE FINANCIAL PLANS, INC., (the "Corporation"), a corporation duly organized and existing under and by virtue of the laws of the Philippines, with office address at 10F NEX Tower, 6786 Ayala Avenue, Makati City, Philippines.
- 2. Based on the corporate records in my custody, I certify that the Corporation is a wholly owned subsidiary of THE MANUFACTURERS LIFE INSURANCE CO. (PHILS.), INC. ("Manulife Philippines"). As such, the Corporation's services are shared with Manulife Philippines, where JEFFREY JARDIN served as HEAD OF RISK MANAGEMENT from 2018 until 30 June 2021.
- 3. As Head of Risk Management, Mr. Jardin was responsible for providing independent oversight of risk taking and risk management activities across the Corporation.

Under the direction of the Head of Risk Management, the Risk Management function establishes and maintains the Corporation's Enterprise Risk Management ("ERM") Framework and oversees the execution of individual risk management programs across the enterprise. The Risk Management function seeks to ensure a consistent enterprise-wide assessment of risk, risk-based capital and risk-adjusted returns across all operations. The function also oversees a formal process for monitoring and reporting on all significant risks.

The Head of Risk Management regularly reports to the Board of Directors and various risk oversight committees on risk exposures, any exceptions, and proposed remedial actions.

4. The foregoing is accurate as of date of this certification and in accordance with the records of the Corporation in my possession.

IN WITNESS WHEREOF, I have affixed my signature this \_\_\_\_\_th day of \_\_\_\_\_\_ 2021 at Makati City, Philippines.

ABBIEGAIL D. SAC Corporate Secretary

SUBSCRIBED AND SWORN to before me by ABBIEGAIL D. SAC who is personally known to me to be the same person who presented this instrument and signed the instrument in my presence, this \_\_\_ day of \_\_\_ , at Makati City, Philippines, with the affiant exhibiting to me her Driver's License No. D16-01-237904 valid until 17 March 2023.

Doc. No.  $\frac{\cancel{2}9}{\cancel{7}}$ ; Page No.  $\frac{\cancel{7}}{\cancel{7}}$ ; Book No.  $\frac{\cancel{4}}{\cancel{7}}$ ; Series of  $\frac{\cancel{2}021}{\cancel{7}}$ .

DENNITE ERICA L. CLAVID
Notary Public for Makati City
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Salcedo Village. Makati City 1227
Roll of Attorneys No. 66465
MCLE Comp. No. VI-0010388. 07/10/2018
IBP No. 144169; 01/05/2021, Makati City
PTR No.MKT 8535143, 01/05/2021, Makati City